

Privacy Statement

This is the Privacy Policy of Uniscope Communications Pty. Ltd. (Uniscope) which sets out how we collect and manage your personal information. Uniscope complies with the new Australian Privacy Principles (APPs), which came into effect on 12 March 2014.

What is classified as personal information?

Uniscope requires information in order to effectively provide services to you. This information may include your name, date of birth, current address, previous addresses, telephone numbers, e-mail address, occupation, credit reference reporting, bank account details, credit card details, logon identification numbers and Uniscope passwords or security codes.

If you are unwilling to provide us with some details Uniscope cannot guarantee supply of the services required.

Why we collect your personal information?

Uniscope collects personal information for the following purposes:

- To confirm your identity;
- To manage your services including billing, payment authorization, incident management, debt collection and complaint handling;
- To communicate with you;
- As required by law under the Telecommunications act.

Uniscope may at times be required to disclose your information to 3rd parties including:

- Service providers, affiliates and contractors;
- Credit agencies;
- To any regulatory body in compliance with our legal obligations.

How we collect your personal information?

Uniscope collects personal information when you provide information to us by telephone, email, social media, when entering details on our websites or application forms or directly when acquiring a new service or dealing with our incident management team.

Uniscope may also collect personal information in accordance with its obligations under the data retention provisions of the Telecommunications Act 1979 (Cth).

How we store your personal information?

All customer information is stored on Uniscope's secure electronic databases, which are protected against unauthorized access and accessible only to authorized staff. Proof of identity is always required before any personal information is disclosed to any party.

How to manage your personal information?

Customer information can be accessed and updated via Uniscope's online management **portal (UniView)**, via the Uniscope Communications webpage www.uniscope.com.au or by contacting us directly on 1300 000 864.

Privacy Officer

Uniscope's privacy officer can be contacted with any questions relating to this policy.

Mail: Privacy Officer, 3/10 Advantage Way, Wangara, 6065

Email: privacy@uniscope.com.au